Office of Student Services & Alumni

Dear Student,

I would like to welcome you to CITY College, University of York Europe Campus' Academic Community! You have now been accepted on to the programme you wish to attend and you are probably preparing to come to Greece.

Studying abroad can be an exciting and unique opportunity to acquire new experiences while living on your own. CITY College will assist you in your new start in Thessaloniki through the Office of Student Services & Alumni.
The Office is at the disposal of all students at CITY College and offers advice about matters which are important in ensuring that their stay in Thessaloniki is successful.

Visa and migration issues, accommodation matters, student clubs and activities lie within the competence of the Office. The Office's main mission is to consult and help students should any issues arise and facilitate their college life.

The Office of Student Services & Alumni offers you some initial information in the latest version of its guide at:
http://www.york.citycollege.eu/files4users/files/International-Students-Guide.pdf.

In the meantime, please read it carefully and if any questions arise, contact Mrs Theofano Kyriakou, Director of Student Services & Alumni, either by email:
(tkyriakou@york.citycollege.eu), fax: (+30 2310 282.384) or by phone (+30 2310 528.450).

In case that you are required to follow the process of visa application and residence permit, please read carefully the next page follows.

I wish you all the best on your new start!
Congratulations once again!

Yours sincerely,
Theofano Kyriakou
Director of Student Services & Alumni

Office of Student Services & Alumni

Dear Student,

Congratulations once again on becoming a member of CITY College, University of York Europe Campus' community! The Office of Students Services is here to give you advice and guidance during your stay.

Within the next couple of weeks you will be receiving **certificate of acceptance** (a letter certifying that you have been accepted and enrolled in a certain programme of studies) written in Greek, and certified by relative Greek Authorities. This type of certificate will be required for your **student visa application**.

All non –European Union students should apply for a **student visa** at the Greek consulate office of their own country. In addition, according to the Greek Immigration Law all international students enter Greece with a student visa and within the first three months **must apply** for a student residence permit at the immigration office in Thessaloniki (please see the international office for specific directions).

In general, the documents that will be required from you by the Greek Embassy or Consulate in your country to apply for a student visa are the following:

a. **A valid passport or other travel identification documents**
b. **A certificate issued by CITY College** (the letter explained in one above)
c. **Proof of financial support**
d. **An official "health certificate, from a health institution in the applicant's country, declaring that the student does not carry any transmitted (contagious) diseases. (Translated into Greek and legalised)**
e. **An official certificate that the applicant has no criminal record (Translated into Greek and legalised)**
f. **2-4 passport size pictures**
g. **Evidence of efficient knowledge of the English Language**
h. **A completed application form**

(*Greek Embassies and/or Consulates in each particular country, may have additional or less requirements, for the student visa application, we would advise you to* ***consult*** *them before you proceed in preparing the above required documents for your application)*

Office of Student Services & Alumni

YOU MUST ENTER GREECE WITH A STUDENT VISA

The student visa that you will get will be a three months-single entry visa. **A valid student visa is necessary in order to apply for student residence permit, and is the only type of visa accepted** (i.e you cannot for example apply for a residence permit if you hold a tourist visa).
Upon arrival to Thessaloniki, and through relative advising by the International & Student Services Office, you will apply for a **student residence permit.**

STUDENT RESIDENCE PERMIT

Having a student Resident Permit is **NOT OPTIONAL! It is mandatory by the Greek immigration law and not having one may jeopardize your stay in the country thus your studies.** It has one-year duration (renewed annually until the completion of your studies).

For additional information and/or clarifications please do not hesitate to contact me at +30 2310-528450 or by email at studentservices@york.citycollege.eu

Accept our best wishes and we are looking forward to meeting you soon!

Best Regards,
Theofano Kyriakou
Director of Student Services & Alumni